

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:30pm

End time: 6:55pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Review personal notes and refined them
- What is planned to be done until the next scrum meeting?
 - Work on next version of app when it comes out
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Check the updates made on the application over the weekend, find any bugs or flaws.
- What is planned to be done until the next scrum meeting?
 - Create a documentation of everything that needs to be covered for presentation and see if we can create asset numbers.
- What are the hurdles?
 - None

Victoria Riley:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Finished role based access pages and started working on dashboard drill down.
- What is planned to be done until the next scrum meeting?
 - Isolate best data points for drill down in interactive dashboard enhancement.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Defined audit log events (create, update, assign, check-in/out)

- Discussed immutable logging and tamper protection
- Identified reporting needs for audits and compliance
- What is planned to be done until the next scrum meeting?
 - Research dashboard security visibility
 - Define security-related KPIs
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Began testing the asset creation workflow.
- What is planned to be done until the next scrum meeting?
 - Continue testing.
- What are the hurdles?
 - None

-